

VAUGHAN TRAINING & CONSULTANCY LTD

INVESTIGATING INTERVIEWING SPECIALISTS

LEVEL 1

Investigative Interviewing of Witnesses and Victims

Target Groups

The course is aimed at all those who come into contact with victims and witnesses through their work either paid or voluntary including staff within statutory, voluntary, community and independent sectors.

Number of Students
The course can be taught to a minimum of 6 and to a maximum of 14 students.

Duration
To be negotiated but with a suggested range of 3—5 days

Victims and witnesses are a fundamental component of the Criminal Justice System. They provide the information, intelligence and evidence to investigators which enables offenders to be brought to justice.

The success of any investigation is largely dependent on the quality of material that is obtained during a witness interview.

Course Content

The course is designed to include the following specific areas :

- ◇ Define an interview and its purpose
- ◇ Plan the venue and time of the interview
- ◇ Plan an interview strategy
- ◇ Prepare the witness for the interview
- ◇ Maintain the welfare and security of the witness
- ◇ Effective communication skills
- ◇ Commence the interview
- ◇ Obtaining an account
- ◇ Complete relevant documentation
- ◇ Closure of interview process
- ◇ Evaluate the interview
- ◇ Evaluate own performance



VAUGHAN TRAINING & CONSULTANCY LTD

INVESTIGATING INTERVIEWING SPECIALISTS

Features and Benefits



Interviews that are professionally undertaken and quality assured can have several advantages for your business. They are:

- * Direct an investigation
- * Support the prosecution case, which saves time, money and resources
- * Increases public confidence in your business.

(NPIA 2009)

Delivering high quality training to nationally recognised occupational standards will enhance the reputation of your business

Course Structure

The course is designed to meet all the required components of the National Occupation standards as set by Skills For Justice. The NOS units are:

CJ101.1 – Plan and prepare interviews with victims and witnesses

CJ101.2 – Conduct interviews with victims and witnesses

CJ101.3 – Evaluate interviews with victims and witnesses and carry out post interview processes

The training has been constructed in accordance with the following legislation: and guidance material:

PEACE model, PACE Act 84, Achieving Best Evidence 2010, Human Rights Act 1998, Disability Discrimination Act 1995, Sex Discrimination Act 1995, Race Relation Act 1976.

The course is presented using a variety of learn styles such as:

Board blasts, power-points, group work, exercises, and interview practical's.

Students are provided with a range of hand-outs to support their learning.

Contact Details

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07918-140862

Quality Assurance

Vaughan Training & Consultancy LTD is committed to delivering a professional training experience that meets the requirements of its customers. We have a reputation for quality as a result of employing highly experienced and specialised trainers who are able to utilise their academic and practical skills from the workplace. This ensures we provide relevant, up to date training and consultancy.

For more information on any of our products or services please visit us on the Web .

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Where Quality Counts

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VAUGHAN TRAINING & CONSULTANCY LTD

INVESTIGATING INTERVIEWING SPECIALISTS

LEVEL 1

Investigative Interviewing of a Suspect

Target Groups

The course is aimed at all those who come into contact with suspects through their employment in the private or public sector and are tasked to plan, conduct and evaluate an investigative interview.

Number of Students
The course can be taught to a minimum of 6 and to a maximum of 14 students.

Duration
To be negotiated but with a suggested range of 3—5 days

Suspect interviews must be carefully planned and executed by suitably trained investigative interviewers. The interviewer must possess the ability to analyse accurately the information gained from all areas of an investigation in order to conduct an ethical and legally acceptable interview.

Course Content

The course is designed to include the following specific areas :

- ◇ **Define an interview and its purpose**
- ◇ **Plan an interview strategy**
- ◇ **Prepare for a suspect interview**
- ◇ **Maintain the welfare and security of the those present**
- ◇ **Effective communication skills**
- ◇ **Commence the interview**
- ◇ **Conduct the interview**
- ◇ **Complete relevant documentation**
- ◇ **Closure of interview process**
- ◇ **Evaluate the interview**
- ◇ **Evaluate own performance**



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- * Increases public confidence in your business.

(NPIA 2009)

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Course Structure

The course is designed to meet all the required components of the National Occupation standards as set by Skills For Justice. The NOS units are:

CJ201.1 – Plan and prepare interviews with suspects

CJ201.2 – Conduct interviews with suspects

CJ201.3 - Evaluate interviews with suspects and carry out post interview processes

The training has been constructed in accordance with the following legislation: and guidance material:

PEACE model, PACE Act 84, Achieving Best Evidence 2010, Human Rights Act 1998, Disability Discrimination Act 1995, Sex Discrimination Act 1995, Race Relation Act 1976.

The course is presented using a variety of learn styles such as:

Board blasts, power-points, group work, exercises, and interview practical's. Students are provided with a range of hand-outs to support their learning.

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